

# Property Owner Notification Letter

## City of Independence, Missouri

Date: \_\_\_\_\_

Case No. \_\_\_\_\_

Dear Property Owner:

This letter is to notify you that an application has been submitted for consideration of a variance. The Board of Adjustment will consider the case on the property, date and time identified below.

**Proposed project description:** \_\_\_\_\_

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**Applicant:** \_\_\_\_\_

**Location of Property:** \_\_\_\_\_

**Board of Adjustment Meeting Date:** \_\_\_\_\_, 20\_\_\_\_, at 6:30 p.m.

**Location of public hearings:** City Council Chambers, City Hall  
111 E Maple Ave, Independence, Missouri, 64050

All interested persons are invited to attend and will have an opportunity to be heard at the public hearing.

\_\_\_\_\_  
Applicant (or Owner/Agent)

For more information, contact the Community Development Department at 816-325-7421.